



**PONDICHERRY UNIVERSITY**  
**HORTICULTURE WING**

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PU/Hort/F. 24<sup>th</sup> Convocation /16-17/

Dt; 23.09.2016.

**SHORT TENDER / QUOTATION**

Sir,  
**Sub: PU – Hort – Quotation called for Floral decoration work at Rajiv Gandhi Cricket Gallery, Pondicherry University Campus – Reg.**

Quotation in a sealed cover is hereby invited for attending the work of floral decoration with Bangalore items in the function area, i.e., Rajiv Gandhi Cricket Gallery in the University Campus as detailed below.

SL.No.	Name of the work	Quantity
1.	Floral decoration work in the entrance portion of Rajiv Gandhi Cricket Gallery including steps portion.	4 entrance (big & small), inc., 8 pillars.
2.	Floral decoration work in the stage area and Back drop portion.	a. Dias front edge garden design with bangalore type flowers. b. Cloth back drop with flower bouquet (behind the stage).
3.	Garland for Ambedkar Statue, Gandhi Statue & Cut flowers for reception.	3 Garlands & 100 nos. of Bangalore rose cut flowers.
4.	Table arrangement with cut flowers in the V.V.I.P.'s Tea buoy at Stage.	Flat arrangements with exotic type flowers – 10 nos.

The quotation in a sealed cover **superscribed as “Quotation for the Floral Decoration for Convocation”** should reach the Horticulturist, Horticulturist Wing, Pondicherry University, Puducherry – 14 **on or before 28.09.2016 upto 5.00.P.M.**

**# Any clarification for carrying out this work may be discussed/clarified in the office of the Horticulture Wing, Pondicherry University, Puducherry – 14, during working day between 9.30.a.m to 5.30.P.M.**

The quotations received after last date will not accepted.

**Yours faithfully,**

**Horticulturist**

**TERMS AND CONDITIONS:-**

1. The quotation in a sealed cover should be addressed to the Horticulturist, Horticulture Wing, Pondicherry University, Puducherry – 14.
2. The quotation should be sent either by post or in person and should submit / reach this office **on or before 28.09.2016 upto 5.00.P.M.**
3. The rate quoted should be inclusive of all the cost such as material, transportation and arrangement in the venue inclusive of labour charges, etc.,
4. The University reserves the right to accept (or) reject any quotation and to restrict / modify the pattern of floral decoration work.
5. The Floral decoration work should be arranged in the Rajiv Gandhi stadium, Pondicherry University Campus, Pondicherry – 14 and should be completed on **04.10.2016** before **9.00.A.M.** sharp by the supplier/ vendor.